

HUMAN RESOURCES FOUNDATIONS

Recruiting and Hiring Compliance

- Hiring Process Checklist
- Job Ad Template
- Job Application
- Structured Interview Questions
- Job Offer Letter Template
- Federal and State Required Employee Notices
- Arbitration / Mediation Agreement
- Non-Compete / Non-Solicitation / Non-Disclosure Agreement
- Employee Handbook
- Employee Classification Analysis
- Job Descriptions

Performance Management

- Performance Reviews
- Counseling / Corrective Action Form
- Performance Improvement Plan Template
- Termination Checklist